



## General Information

1. *The Nerve* is the official journal of the Korean Society of Peripheral Nervous System, and electrically published twice a year (30<sup>th</sup> April, 31<sup>st</sup> October). This Journal publishes important issues covering all aspects of the peripheral and central nervous systems. Laboratorial investigations, original research articles, studies on valuable cases, technical notes of special surgical tactics or editorials in the field of neurosurgery, neurology and neuroscience are acceptable. All submitted manuscripts are peer-reviewed and review articles can only be published upon specific request of the editorial board. Authors can publish special drafts with the approval from the editorial board. Case reports should be brief, and avoid an extensive review of the literature.
2. It should be assured that authors must not simultaneously submit an identical or similar paper for publication elsewhere. Multiple publication is acceptable only in the case of meeting the criteria of Uniform Requirements for Manuscripts Submitted to Biomedical Journals (Ann Intern Med 108: 258-265, 1988). Manuscripts must be prepared in accordance with Uniform requirements for Manuscripts submitted to Biomedical Journal developed by International Committee of Medical Journal Editors (February 2006).
3. Clinical and laboratory research should be approved by the Institutional Review Board (IRB) or research board of the affiliated institution. Editorial board may request the approved number of IRB.

## Language

1. All manuscripts must be written in English. Authors should minimize the use of English abbreviations. When abbreviations are used, full expression of the abbreviation following abbreviated word in parentheses should be given at first use. When spelling out loanwords, it should follow loanword orthography (Notification No. 85-11 of the Ministry of Education), and when spelled out into foreign words, should conform to the Romanization rule (Notification on Jul 7, 2000). Terms should be noted in English

when used in tables, figures, or illustrations.

2. All units should be given in metric system (The International System of Units: SI units).

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1. All papers must be submitted by corresponding author and then review process will be also achieved with corresponding author. Authors are requested to submit their paper via our online submission system. Authors should upload their articles in Microsoft (MS) Word (2007 or higher version). Authors, reviewers, and editors send and receive all correspondence by e-mail and no paper correspondence is necessary.
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4. The manuscript should be composed of approximately 6,000 English words (not to exceed 10 pages of the journal) for clinical and laboratory studies, 3,000 English words for case reports and technical notes (not to exceed 5pages of the journal). It should be composed of 600 English words for letters to the editor. Manuscript should be typed in A4 size white paper with double spaced (200%), and font size of 11 point with margins of 3 cm on each side.
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6. All fees regarding the review, publishing and re-printing of the manuscript will be determined by the editorial board and should be deposited as stated.
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of the study is poor.

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## Manuscript Preparation

### 1. Title page

The title page should be composed of external and internal title pages.

The external title page should contain the article title, and full names of all authors with their institutional affiliations in English. The type of manuscript (Clinical research, Laboratory study, Case report, Technical note, Review article) should be also addressed. When the work includes multiple authors with different affiliations, the institution where the research was mainly conducted should be spelled out first, then be followed by foot notes in superscript Arabic numer-

als beside the authors' names to describe their affiliation in a consecutive order of the numbers. Running head must be included consisting of no more than 65 characters/spaces. The external title page should also contain the address, telephone and facsimile numbers, and e-mail address of the corresponding author at the bottom of the page, as well as information on the previous presentation of the manuscript in conferences and funding resources, if necessary. The external title page should be a separate file.

The internal title page should only contain the article title in English. The internal title page must not contain any information on the names and affiliations of the authors.

### 2. Manuscript format

The article should be organized in the order of title, abstract, introduction, materials and methods, results, discussion, conclusions, references, tables, and figures or illustrations. Case reports should consist of an Abstract, Keywords, Introduction, Case description, Discussion, Conclusion and References. Also, case reports should have fewer than nine authors. Manuscript format may vary in review articles and special drafts.

### 3. Abstract

All manuscripts must contain an abstract. Objective, Methods, Results, and Conclusion sections should be included in clinical or laboratory research, but are not necessary in other types of studies such as case reports. The abstract should include brief descriptions on the objective, methods, results, and conclusion as well as a detailed description of the data. An abstract containing 400 words or less is required for original articles and review articles and 250 words for case reports and technical notes. A list of key words, with a maximum of six items, should be included at the end of the abstract. The selection of Key Words should be based on Medical Subject Heading (MeSH) of Index Medicus and the Web site (<http://www.nlm.nih.gov/mesh/MBrowser.html>).

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The introduction should address the purpose of the article concisely, and include background reports mainly relevant to the purpose of the paper. Detailed review of the literature should be addressed in the discussion section.

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We endorse the principles embodied in the Declaration of Helsinki and expect that all investigations involving human materials have been performed in accordance with these principles. For animal experiment, “the Guiding Principles in the Care and Use of Animals” approved by the American Physiological Society have to be observed. Explanation of the experimental methods should be concise and sufficient for repetition by other qualified investigators. Procedures that have been published previously should not be described in detail. However, new or significant modifications of previously published procedures need full descriptions. The sources of special chemicals or preparations should be given along with their location (name of company, city and state, and country). Method of statistical analyses and criteria of significance level should be described. In Case Reports, case history or case description replace the Materials and Methods section as well as Results section. Please inform us the approved number of IRB when you submit the manuscript.

## 6. Results

The authors should describe logically their results of observations and analyses performed using methodology given in the previous section and provide actual data. For biometric measurements in which considerable amount of stochastic variation exists a statistical treatment should be used in principle. The result section should include solely the findings of the current study, and not refer to previous reports. While an effort should be made to avoid overlapping descriptions by Tables and by main text, important trends and points in the Table should be described in the text.

## 7. Discussion

Discussion should contain contents regarding the findings of

the research and interpretations in relation to other studies. It is necessary to emphasize the new and critical findings of the study and not to repeat the results of the study presented in the previous sections. The meaning and limitation of observed facts should be described, and the conclusion should be related to the objective of the study only when it is supported by the results of the research. It is encouraged for the authors to use subheadings in the discussion section so that the readers can follow the logical flow of the authors' thought.

## 8. Conclusion

The conclusion section should include a concise statement of the major findings of the study in accordance with the study purpose.

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- Only references cited in text must appear in the reference list and marked in the form of superscript at the end of the sentences they were used in text (example: reference<sup>10,16-19</sup>)
- All references should be alphabetized by the first author's last name.
- The number of references should be 30 or less for a clinical/ laboratorial study and 20 or less for a case report.
- When a work has six or less authors, cite the names of all authors. When a work has over six authors, cite the first six authors' name followed by “et al.” Abbreviations for journal titles should be congruent with the style of Index Medicus. A journal title with one word does not need to be written out in abbreviation. The styles of references are as follows:

### • Journal

Yang HJ, Lee DH, Lee YJ, Chi JG, Lee JY, Phi JH, et al.: Secondary neurulation of human embryos: morphological changes and the expression of neuronal antigens. *Childs Nerv Syst* 30: 73-82, 2014

### • Book

Conover WJ: *Practical Nonparametric Statistics*, ed 2. New York: Jon Wiley & Sons, 1971, pp216-218

### • Chapter in a book

Fischberg GM, Mohammadi A, Suzuki S, Fisher M. Diagnosis and management of moyamoya disease. In: Cohen SN, ed. *Management of Ischemic Stroke*. New York: McGraw-Hill; 2000; 291-310

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- Tables and figure legends should be included below the

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Authors can submit a sound critic or opinion for the specific article published in the journal, topic of general interest to neurosurgeons, personal view on a specific scientific issue, departmental announcements or changes, conference schedules, or other information of the clinical fields.

## 12. Review articles

The authors and topics for review articles will be selected by the editorial board. Review articles should also undergo the review process.

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*The Nerve* is in accordance with the strict ethics guidelines recommend by the Council of Science Editors (<http://www.councilscienceeditors.org>), International Committee of Medical Journal Editors (ICMJE, <http://www.icmje.org>), World Association of Medical Editors (WAME, <http://www.wame.org>), and the Korean Association of Medical Journal Editors (KAMJE, [https://www.kamje.or.kr/en/main\\_en](https://www.kamje.or.kr/en/main_en)). Also, *The Nerve*, will follow the guidelines by the Committee on Publication Ethics (COPE) for settlement of any misconduct. If ethical misconduct is in fact found, the editorial board of *The Nerve* will not take it lightly. We will not hesitate to publish errata, corrigenda, clarifications, retractions, and request apologies. Also, there can be possible sanctions, notification to other editors of other biomedical journals, and depending on the severity of the allegation, notify the author's institution

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Contributors from the collaborating group(s) or investigators in the study can be listed in the appendix.

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Ghost writing is when someone has made a substantial contribution to the research, writing or editing of a manuscript and this role is not mentioned in the paper. Such writers are contributors to the manuscript and if they are not included in the authorship list their involvement, affiliations and any funding that was provided for their assistance should be included in the acknowledgement section of the paper.

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All manuscripts in which experiments on patients or healthy volunteers, patients' case histories or use of genetic material are reported should contain a statement that:

- the subjects' written consent was obtained according to the Declaration of Helsinki (updated 2008), and
- the study has been approved by a local ethics committee/institutional review board (IRB) or that it conforms to standards currently applied in the country of origin; the name of the authorizing body should be stated in the paper.

All manuscripts in which experiments on animals are reported should include a statement that the experiments were conducted with full compliance with local, national, ethical, and regulatory principles and local licensing regulations. The name of the authorizing body should be stated in the paper.

Also, when conducting experiments on both animals and humans, specific characteristics must be mentioned (Species, Ethnicity, Gender, Type of cells, age of donator of specific cells). If these factors are not necessary for the study it must be stated.

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For submission of a randomized controlled trial, please provide the registration number of the trial and the name of the trial registry in the last line of the paper's structured abstract. Click here for more information on how to format the registration. You may also like to read the published editorial for more information about the Journal's policy on clinical trial registration.

For further information, see Statement from the International Committee of Medical Journal Editors and the World Health Organization (WHO) International Clinical Trials Registry Platform.

## 10. Reporting Guidelines

To ensure the highest quality of research reporting, *The Nerve* follows the EQUATOR network resource centre for good research reporting. *The Nerve* strongly advises authors to follow the standard formats and guidelines provided.

### 1. *Randomized Controlled Trials*

Randomized controlled trials (RCTs) should be reported according to the standard guidelines outlined in the Consolidated Standards of Reporting Trials (CONSORT) statement. CONSORT has developed a checklist to include when reporting such trials. *The Nerve* also encourages authors to include the patient flow diagram.

### 2. *Systematic reviews and meta-analyses of RCTs (QUOROM)*

Systematic reviews or meta-analyses of RCTs should be based on the Quality of Reporting of Meta-analyses (QUOROM) guidelines.

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Meta-analysis of observational studies should be developed according to the Meta-analysis of Observational Studies in Epidemiology (MOOSE) guidelines.

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